

TY BRISTOL

(925) 499-8236 | tybristol19@gmail.com | Reno, NV 89557

ACCOUNTING RESUME

Business administration student with foundational accounting knowledge, including basic bookkeeping, financial statement understanding, and numerical accuracy. Strong work ethic and attention to detail developed through academic work and job responsibilities.

EXPERIENCE

Porter – Paddock Bowl (Martinez, CA) | June 2023 – August 2025

- Performed cleaning duties, maintained facilities, and ensured smooth daily operations.
- Assisted guests with excellent customer service and handled requests promptly.
- Used company vehicle for errands and deliveries.

EDUCATION

A.S. in Business Administration – Butte College (July 2025)

- Baseball Team

High School Diploma – Antioch High School (June 2023)

- Basketball & Baseball Teams

SKILLS

- Basic accounting & bookkeeping
- Numerical accuracy
- Critical thinking
- Time management
- Reliability & discipline